



# St Benedict's Catholic High School

Kinwarton Road, Alcester, Warwickshire. B49 6PX

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- ✉ Headteacher: [head@st-benedicts.org](mailto:head@st-benedicts.org)
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Headteacher: Mr N Gibson

Web: [www.st-benedicts.org](http://www.st-benedicts.org)

Assistant Headteachers: Mrs S Boote Powell  
Mrs M Parton  
Mr S Smallman

October 2017

Dear Parent/Guardian,

As part of your son/daughters Art course we would like to take them to Oxford on Wednesday 8th November to visit the Ashmolean and Pitt Rivers Museum. This will be a valuable day giving the pupils an opportunity to take part in a gallery-based Sketch Book Introduction, led by a member of the Ashmolean Museum Education Team, followed by sketching and information gathering in the galleries. We hope that this will enable students to begin developing their own personal interests in preparation for developing further work.

We are asking for a payment of £18.00 which will cover insurance, transport and the cost of entry to the museum and the Sketch Book Introduction session. We will be travelling by coach, leaving school at 9.00am prompt and returning to school by 5pm. Students who normally travel home by school bus will need to make alternative arrangements. Students will need to bring a packed lunch, sketch book/drawing materials and a coat is advised for walking between museums.

It is not possible to cover these costs from school funds so we ask parents of children attending to volunteer this amount in order that the trip can take place. Inability of a parent to make this payment should not preclude their child from taking part, if the trip proceeds. Please contact Mrs. Whitehouse in the (Finance Office Tel: 01789 761936) in confidence at school if this is the case and she will do her very best to assist you.

If you would like your son/daughter to participate in the trip please could you fill in the form below and either make payment by cash, cheque or via Parentpay.

Yours sincerely,

Mrs T Sylvester  
Head of Art

Mrs H Clutterbuck  
Teacher of Art

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**Please return your payment with your reply slip to: MRS Whitehouse (Finance Office Room 10) no later than 31<sup>st</sup> October 2017**

I/we acknowledge receipt of the letter regarding the trip to Ashmolean Museum and enclose a voluntary contribution of **£18.00 cash/cheque OR** I have made payment via Parentpay (delete as applicable). **DO NOT return your reply slip if you have paid via Parentpay unless your child has a medical condition.**

Pupil name: \_\_\_\_\_ Form: \_\_\_\_\_

Medical details (if any):

I confirm that my child will have any necessary medication with them:

Epipen  Inhaler  Other medication

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

