

ST BENEDICT'S CATHOLIC HIGH SCHOOL
CHARGING AND REMISSION POLICY

The school encourages a varied and full range of activities for all students to participate in, and this policy aims to enable equal access to these experiences for all our students.

In conformity with the Education Reform Act 1988, it is our policy:

- 1 To charge for board and lodgings on residential courses, except for pupils whose parents are receiving: Income Support; Income-based Jobseeker's Allowance; Support under Part V1 of the Immigration and Asylum Act 1999; or Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income, assessed by The Inland Revenue, that does not exceed the rate applicable at that time). Communication from the school will inform parents of the right to claim free activities if they are receiving these benefits
- 2 To charge for activities wholly or mainly outside of school hours which are not part of a prescribed public examination, required to fulfil the National Curriculum or religious education
- 3 Not to charge for examination entries except where:
 - a The school has not prepared students for the examination in the year for which the entry is made; or
 - b The student has failed, for no good reason, to complete the requirements of the examination or to attend for it
- 4 Not to charge for books, materials, equipment, instruments or incidental transport provided in connection with the preparation of prescribed public examinations, National Curriculum, statutory religious education except where parents have indicated in advance their willingness to purchase the products. In practical subjects parents may be asked for the full or partial cost of material or ingredients if they have indicated in advance that they wish to own the finished product
- 5 Will not charge for any activities which take place in School time, apart from instrumental tuition for individual pupils or pupils in groups of up to four
- 6 To request voluntary contributions from parents for activities in or out of school hours for which compulsory charges cannot be made, but which can only be provided if there is enough voluntary funding to ensure that no student is excluded from such activity by reason of unwillingness or inability to pay the voluntary contribution
- 7 Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.

- 8 May permit organisations to charge parents when such an organisation is acting independently of the School or the LEA, to arrange an activity to take place during school hours and parents want their children to join in the activity.
- 9 To request payment from parents for damage or loss of school property caused wilfully or neglectfully by their children
- 10 To delegate to the Deputy Headteacher the determination of any individual case arising from the implementation of this policy
- 11 The Governors will review this policy on an annual basis

There may be times when pupils are encouraged to purchase revision guides etc. Parents can purchase these directly from retailers but school can provide these at a more competitive rate in the majority of cases.